

kaleighodesign@gmail.com www.kaleighokeefe.com

Education: Bachelor of Fine Arts in Sculpture and History of Art, May 2015

Massachusetts College of Art and Design, Boston, MA

Craftsman Experience:

Antique Restoration and Gilding, 2016 to 2017

Guido Frames, Dedham MA

- Assessed and repaired damaged antique frames and furniture using moldmaking, casting, and sculpting techniques
- Served as apprentice gilder, including sanding gesso, applying clay bole, and laying gold and silver leaf
- Cornered, joined, and sanded frames
- Stripped frames and furniture to prepare for restoration
- Led and assisted misc. organizing projects (building shelving units, setting up showroom, etc)
- Executed packing and shipping process creating custom packing and ensuring orders were shipped in a timely fashion

Teaching Assistant, Projects in Wood, 2013

Massachusetts College of Art and Design

- Supported with professors to teach a class of about 20 intro woodworking students
- Mentored students inside and outside of class on techniques of hand carving with chisels, beginner joinery, and woodshop tools including hand saws, table saws, and other machinery
- Ensured student's tools where in proper working condition, including sharpening chisels

Teaching Assistant, Moldmaking and Casting, 2013

Massachusetts College of Art and Design

- Collaborated with professor in teaching a class of about 20 moldmaking and casting students
- Mentored students inside and outside of class with learning different techniques for life and object casting, including plaster, alginate, silicone and urethane one and multipart molds
- Assisted professor in demonstrations for moldmaking and casting techniques

Art and Design Experience:

Web Designer and Publicity Coordinator, 2015 to 2016

Strength of Doves Productions, Boston MA

- Designed and created website and curated cohesive branding
- Conducted mass publicity contacting high schools and colleges to encourage them to book represented artists
- Built and maintained relationships with clients, managed booking and contracts

Spoken Word Poet and Teaching Artist, 2011 to Present

- Writes and performs original work for 20 minute 1 hour curated interactive shows
- Teaches a variety of original poetry writing and performance workshops to middle school, high school, and college students
- Collaborates with clients to create a performance and/or workshop to fit their specific goals and needs

Print and Web Design & Photography, 2011 to Present

- Consult with clients to identify vision for desired product
- Designs websites for organizations and independent artists
- Uses photoshop to create flyers and other promotional material for community organizations, non-profits, and performers
- Provides event, headshots and portraits, and promotional photography

Additional Experience:

Gallery Attendant, 2013 to 2014

Bakalar and Paine Galleries, Boston MA

- Enforced gallery protocol protecting artwork when visitors were present
- Researched artwork and curated informative and engaging tours
- Supported artists with gallery installations of delicate and valuable work
- Handled art and carefully presented art during the annual art auction
- Managed opening and closing of the gallery, including preparing digital installations and securing the building

Assistant House Manager, 2011 to 2014

Blue Man Group at the Charles Playhouse, Boston MA

- · Welcomed and assisted patrons answering their questions and helping them navigate the theater
- Supervised 8 house staff and assigned roles for the evening
- Assisted in production of show by managing and encouraging audience volunteers